



St. Matthew's Catholic Primary School

Queen's Drive, Liverpool, L4 8UA Tel / Fax: 0151 226 1871

Head Teacher: Mrs C Sime

Teaching Assistant

NOR: 414

Grade: NJCJE Grade 2 Point 3

Actual Salary: FTE £18,812

Contract Type: Permanent

Contract Term: Full time

Start Date: Wednesday 5th January 2021 or as soon as possible

About the School

St. Matthew's Catholic Primary School is two form entry primary school situated in Clubmoor. Our children are happy and eager to learn and are fiercely proud of their school. Our staff place pupils' welfare and well-being at the heart of all they do and we ensure that pupils' spiritual, moral, social and cultural understanding is carefully and strongly nurtured in our caring school. The Head Teacher and the Governing Body are looking to appoint an enthusiastic, motivated and dedicated teaching assistant to join our friendly team.

About the Role

This role is for a Teaching Assistant to work across the key stages with experience in EYFS being an advantage.

Role and Responsibilities

- ✚ To support and implement the school's aims, objectives and policies in every way.
- ✚ To maintain high standards of hygiene in both the children's physical wellbeing and their environment. To attend regular staff meetings and parent's occasions.
- ✚ To constantly re-appraise professional performance and to participate in training courses plus to keep informed of and updated of all Early Years Child Care Legislation, practices, development and issues.
- ✚ To set high standards and expectations for the children by personal example in terms of punctuality, appearance and manner of address.

Personal Qualities

Experience of delivering phonics through the Read Write Inc programme and a certificate in paediatric first aid would also be preferable. The successful applicant will be subject to enhanced clearance through the Disclosure and Barring service.



'Through respect we will work together in Christ to develop the whole person'



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How to Apply

Application packs are available below or on the school website <https://matthews.school/>
Please submit your completed application to Mrs T Latham via email to t.latham@stmatthewscps.co.uk. References will be requested before interview for those who are shortlisted. If you would like to visit the school please contact the school office who will make the arrangements.

Closing Date: Tuesday 30th November 2021 at noon

Short Listing Date: Tuesday 30th November 2021

Interview/Tasks Date: Monday 13th December 2021



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